

Capability Statement

CLJ Consulting and Contracting, LLC has over 25 years of experience in Strategic Planning, Acquisition Strategies, and Program Management. CLJ partners with DoD and Non-DoD agencies; as well as industry.

CLJ recognizes that consulting services require a high degree of experience, broad point of reference, and specialized training. We carefully develop a team comprised of experienced individuals with complementary strengths, allowing us to provide technical breadth and our flexibility in resolving our clients' problems.



Our Guiding Principles

Accountability to Our Clients and Partners
Focused Task Management
Commitment to Service

Contract Vehicles

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“Our clients know that we have their best interests at heart, managing their mission intelligently, while providing honest, timely, and executable means to achieve their mission is our goals.”



YOUR MISSION SUCCESS IS OUR GOAL

Charlotte L Rose
Chief Executive Officer

Susan T Starks
Director of Contracts

Erica Baskerville
Business Development Manager

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OUR SERVICES

Acquisition & Grants Management

- Acquisition Strategy Development
- Planning & Analysis
- Business Case Analysis
- Contract Management & Administration
- Source Selection Facilitator
- Acquisition Training

Program/Project Management

- Program Management Strategy & Design
- Analysis & Reporting Enhancement
- Facilitation & Strategic Planning
- Business Process Improvement
- Project Management
- Six Sigma Lean (Facilitator)

Finance And Budget

- Budget Development & Execution
- Financial Accounting
- Financial Operations / Customer Service
- Audit Readiness

Legal

- Paralegal
- Law Clerk
- Fraud Analyst
- Document Manager

Information Technology

- Website Design, Development & Content Management
- Data Admin & Development
- System Management
- Data Storage / Management & Data Integration
- Information Technology Staff
- Augmentation

Administrative

- Secretarial & Clerical Support
- Event Planning
- Record Management
- Paralegal Support
- Travel Management / Defense Travel System

Emergency Relief Services

- Mental Health Clinician
- Case Manager Support
- Case Aide Support
- Educational Support
- Recreational Support
- Youth Care Support

Janitorial Services

- Medical/Laboratory Cleaning
- Floor/Carpet Cleaning
- Office Cleaning

NAICS

541199 - All Other Legal Services

541511 - Customer Computer Programming Services

541512 - Computer Systems Design Services

541513 - Computer Facilities Management Services

541519 - Information Technology Value Added Resellers & Other Computer Related Services

541611 - Administrative Management & General Management Consulting Services

541618 - Other Management Consulting Services

541990 - All Other Professional, Scientific, & Technical Services

561110 - Office Administrative Services

561320 - Temporary Help Services

561410 - Document Preparation Services

561990 - All Other Support Services

611430 - Professional & Management Development Training

621111 - Offices of Physicians (except Mental Health Specialist)

621511 - Medical Laboratories

622110 - General Medical & Surgical Hospitals

624110 - Child and Youth Services

624221 - Temporary Shelters

624230 - Emergency and Other Relief Services

711219 - Other Spectator Sports